

## **FCC FORM 855: HEARING AID COMPATIBILITY CERTIFICATION INSTRUCTIONS FOR SERVICE PROVIDERS**

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### **I. PURPOSE**

The Federal Communications Commission (FCC) requires that certain digital mobile Service Providers electronically file FCC Form 855 certifying whether or not they are in compliance with the Commission’s wireless hearing aid compatibility requirements. This Hearing Aid Compatibility Certification (Certification) is required to be filed by January 15 of each calendar year using the same electronic system Device Manufacturer use to file FCC Form 655.<sup>1</sup> The use of the Commission’s electronic filing system ensures that each Service Provider’s certification

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<sup>1</sup> The last FCC Form 655 that Service Providers filed was for the 2017 calendar year and was due by January 15, 2018. In order to ensure an orderly transition to the new website and annual certification requirements for Service Providers, the Commission waived the January 15, 2019 FCC Form 655 reporting requirement for Service Providers that would have covered the 2018 reporting period. Instead, the Commission determined that the first Service Provider certifications would cover that same 2018 reporting period. These certifications will be due after the Commission publishes notice in the Federal Register announcing OMB approval of the new certification requirement and setting forth the due date for the first service provider certifications. See 47 CFR § 19.20(m). The next Service Provider certifications covering calendar year 2019 will be due by January 15, 2020 and annually by January 15 thereafter.

includes all the required information in a consistent format, facilitates filing subsequent certifications, and enables the FCC's compilation of data. The electronic system also provides the public with improved access to review the filed certifications.

## **II. WHO MUST FILE A FCC FORM 855 CERTIFICATION?**

Certain digital mobile service providers, including mobile virtual network operators ("MVNOs") and resellers, are required to annually file a FCC Form 855 Certification with the Commission stating whether or not they are in full compliance with the Commission's hearing aid compatibility rules. Specifically, this certification requirement applies to "providers of digital mobile service in the United States to the extent that they offer terrestrial mobile service that enables two-way real-time voice communications among members of the public or a substantial portion of the public, including both interconnected and non-interconnected VoIP services, and such service is provided over frequencies in the 698 MHz to 6 GHz bands." 47 CFR § 20.19(a)(1)(i). Entities meeting this definition are referred to herein as Service Providers.

## **III. ACCESS TO ELECTRONIC FILING SYSTEM FOR FCC FORM 855**

### **A. Obtaining an FCC Registration Number (FRN)**

In order to access the electronic filing system for Hearing Aid Compatibility, each Service Provider must use its FCC Registration Number (FRN). A company may choose to obtain a new FRN for the purpose of filing its FCC Form 855 Hearing Aid Compatibility Certification or it may use an existing FRN that is assigned to it. If an agent files certifications for multiple entities, the agent should obtain a separate FRN for each certifying entity. The same FRN can be used for the entity's future filings. FRNs can be obtained at <https://apps.fcc.gov/coresWeb/publicHome.do> (see **Figure 1** in the Appendix).

### **B. Accessing the Hearing Aid Compatibility Reporting Site**

The Certification site can be accessed at <https://www.fcc.gov/filing-hearing-aid-compatibility-reports-and-certifications>. This web page contains a link to the License Manager Login page (see **Figure 2** in the Appendix) in the FCC's Universal Licensing System (ULS). The Login page can also be accessed through the *FCC Forms* page (<https://www.fcc.gov/licensing-databases/forms>) on the main FCC website, or the *Equipment Authorization System* page (<https://apps.fcc.gov/oetcf/eas/>) on the FCC Office of Engineering and Technology (OET) website. After login, click "My Reports," then "File Hearing Aid Compatibility Certification" on the left panel to start filing your certification (see **Figure 3**). If you want to update a submitted or saved certification, click the "HAC Submitted" or "Saved" link (see **Figure 4**). If you do not see the "My Reports" link, that means you have already submitted a certification for the current filing window. You must then click the "HAC Submitted" link from the "My Applications" summary page to update your certification. This mechanism is installed to prevent a Service Provider from submitting two Certifications for the same filing period (i.e., submitting a new certification rather than amending the existing certification).

## **IV. INSTRUCTIONS FOR COMPLETING THE FCC FORM 855 CERTIFICATION**

By January 15 of each calendar year, Service Providers must file Certifications electronically using the FCC Form 855 interface. The certifications provide information for the preceding year—January 1<sup>st</sup> through December 31<sup>st</sup>. When the 15<sup>th</sup> of the month falls on a weekend or holiday, the Certification is due on the next business day. The electronic filing system is designed to be

user-friendly with many illustrative texts and information icons. If you are a returning filer, the system will allow you to pre-fill certain information from your previous submission, update and add any necessary information. Because the electronic FCC Form 855 interface periodically changes, you must review the accuracy of all copied or pre-filled information, and update and/or complete any missing information.

## A. Company Information

You should provide the requested information for the Service Provider. You can edit the Service Provider information while in this section (see **Figure 5**, **Figure 6**, and **Figure 7**). Letters, numbers and common punctuation characters may be used to enter your information. The system will accept the following characters: , . ' \_ - ( ) ? ! @ [ ] : ; # " \$ | / &. However, common word processing software will often embed hidden characters that convey additional information, typically about formatting, and are considered 'invalid characters' by the electronic version of the form. Invalid characters are detected by our data entry system when copying text from word processing software into a data entry field. These characters may appear as a square or other symbol such as + ~ \* etc. Instead of copying information from word processing software, one alternative is to copy that information from a basic text editor that does not embed hidden characters. Windows Notepad is one example of a basic text editor. Another alternative is to delete the text and re-key the information directly into the data entry field.

- **Company Information:** If you are a returning Service Provider, click “Copy Company Information from previous submission.” The system will load your previously submitted company information (see **Figure 5**). If you are a new Service Provider click “Continue” at the bottom of the page and go to the company information section and fill in the requested information (see **Figure 6** and **Figure 7**).
- **De Minimis Exception** (see **Figure 6**): Under the *de minimis* exception, Service Providers that offer two or fewer digital wireless handsets in the U.S. for a particular air interface are under some circumstances exempt from requirements to offer hearing aid-compatible handsets over that air interface. Specifically, beginning September 8, 2012, companies that are not “small entities” as defined by the U.S. Small Business Administration, and that have not been “small entities” within the last two years, will not qualify for the *de minimis* exception after their first two years offering handsets or services over an air interface even if they offer two or fewer handsets over that air interface. A Service Provider that qualifies for the *de minimis* exception is still subject to the annual certification requirements. See 47 CFR Sections 20.19(e) and 20.19(i).
  - You must answer the question: “Did the Service Provider offer any handsets to subscribers in the United States during the certification period?” A handset is a device used in delivery of covered services that contains a built-in speaker and is typically held to the ear in any of its ordinary uses. (“Typically” encompasses any intended or anticipated ordinary use and does not mean “usually” or “most often.”). If you answer “No” to this question, the system will use this information to take you directly to the Certification section after you finish the Company Information section.
  - If you answer “Yes” to this question because the Service Provider offered at least one handset to subscribers during the pending certification period, you should answer the question: “Has the Service Provider been offering handsets in the United States for at least three years prior to the end of the certifying period?” A Service Provider that offers two or fewer handsets over an air interface is eligible for the *de minimis* exception if it has been offering handsets over that air interface for less than two years. Answer this question “No” only if

the Service Provider has been offering handsets in the U.S. for less than three years prior to the end of the certifying period (i.e., two years prior to the beginning of the certifying period) over ALL air interfaces; otherwise answer “Yes.” A “Yes” answer does not affect the applicability of the *de minimis* exception to a particular air interface if the Service Provider has been offering handsets over that air interface for less than two years prior to the relevant date. If you answered “No” to this question, enter the “Date that the Service Provider began offering handsets in the United States” in the relevant box in the “MM/YY” format. For example, April 2011 should be entered as 04/11, not 04/2011 or 4/11.

- Answer the question: “Is the Service Provider a small entity?” A small entity is eligible for the *de minimis* exception for any air interface over which it offers two or fewer handsets. Answer “Yes” if the Service Provider has 1,500 or fewer employees, including employees of a parent, subsidiary, or affiliate company under common ownership or control; otherwise, answer “No.”
- If you answered “No” to the “Is the Service Provider a small entity?” question above, answer the question: “Was the Service Provider a small entity at any time during the three years prior to the end of the certifying period. A Service Provider is eligible for the *de minimis* exception for any air interface over which it offers two or fewer handsets if it has been a small entity within the previous two years. Answer this question “Yes” if the Service Provider has been a small entity within the last three years prior to the end of the certifying period (i.e., two years prior to the beginning of the certifying period); otherwise answer “No.” If you answered “Yes” to this question, enter the “Date that the Service Provider ceased to be a small entity” in the relevant box in the “MM/YY” format. For example, April 2011 should be entered as 04/11, not 04/2011 or 4/11.
- Company Information (see **Figure 7**): Provide the company name for the certifying entity. If the certifying entity also has a “Doing Business As (dba)” name, include both the company name and the dba name in the Company Name box. The format can be “Company Name dba Doing Business As Name.”
- Brand Name(s) Included: You should provide the brand names under which the Service Provider is offering services. For example, if the Service Provider is offering both postpaid and prepaid services under a common brand name *ABC*, enter *ABC* in the box. If the Service Provider is offering a postpaid service under a brand name *ABC* and a prepaid service under another brand name *XYZ*, enter *ABC* and *XYZ* in two separate boxes. If the Service Provider has more than five brand names, enter the first four names separately in the first four boxes, and enter all the remaining names in the last box using format “EDF/GHI/LMN.”
- Address: You should provide the company address for the Service Provider. If the Service Provider is a non-U.S. company, please use the Service Provider’s U.S. business office address for filing purposes. If the Service Provider does not have a U.S. business office address, please use its U.S. agent’s address.
- Contact Information: You should provide the name, 10-digit U.S. phone number, 10-digit U.S. FAX number, and e-mail address of the contact person for the Service Provider. If the Service Provider is a non-U.S. company, please use the contact person’s U.S. business contact information for filing purposes. If the contact person does not have U.S. business office contact information, please use the Service

Provider's U.S. agent's contact information. All fields are required except the U.S. FAX number. If the contact does not have a U.S. FAX number, leave the field blank.

- Filing Agent: If the certification is being filed by an agent (such as a law firm) in the U.S. on behalf of a Service Provider, select "Yes" and provide the name, address and contact information for the agent as well.
- Once you have completed the Service Provider's company information, click "Save and Continue" at the bottom of the page. The system will take you to the certification page (see **Figure 8**).

## B. Certification

You must certify whether the Service Provider was in full compliance with all the Commission's wireless hearing aid compatibility requirements throughout the relevant reporting period. These requirements include applicable deployment benchmarks, web site posting, labeling, and disclosure requirements, among others. This certification requirement applies to all covered Service Providers, including *de minimis* service providers. The person making the certification must be a knowledgeable executive of the Service Provider (see **Figure 8**).

- If you are a knowledgeable executive certifying that the Service Provider *was in full compliance* with all the applicable hearing aid compatibility requirements for the relevant reporting period, then check the box labelled "in full compliance" (see **Figure 8**).
  - By checking this box, the Service Provider represents and warrants, and the person certifying is declaring under penalty of perjury that the certification is truthful and accurate. The Service Provider also acknowledges that false statements and misrepresentations to the Commission are punishable and may subject it to enforcement action.
  - Next, after checking the "in full compliance" box, YOU MAY, BUT ARE NOT REQUIRED TO click on the "Attachments" button to submit an attachment that provides additional information about your compliance or your entries on the form (see **Figure 8**).
  - If you click on the "Attachments" button, you will be transferred to a separate "Attachment Utility" page. On that page, select "Other" from the dropdown menu in the "Type" box and then click on the "Choose File" button right below the "Type" box to select the file to be attached (see **Figure 10**).
  - After submitting the attachment on the Attachment Utility page click on the "RETURN TO APPLICATION" button to go back to the filing page (see **Figure 11**).
  - After checking the "in full compliance" box and making a decision on whether to include an optional attachment, you should provide the percentage of hearing-aid compatible handsets the Service Provider made available in the calendar year covered by the certification (see **Figure 8**). You can derive this percentage by determining the number of hearing aid-compatible handsets offered across all air interfaces during the year divided by the total number of handsets (hearing aid-compatible and non hearing-aid compatible) offered during the year.

- Next, you must provide the publicly accessible web site address of page(s) containing the hearing aid compatibility information required by the Commission’s hearing aid compatibility rules (see **Figure 8**). A *de minimis* Service Provider is not required to provide this information but may provide this information if it wishes to inform the Commission and the public of the web site address where the applicable information can be found.
- Lastly, you must provide the “Party Authorized To Sign” information (see **Figure 8**). You must provide the party’s first name, middle initial, last name, address, phone, email, title, and the date.
- After completing this information, click on the “Submit Filing” button on the bottom of the page.
- If you are a knowledgeable executive certifying that the Service Provider *was not in full compliance* with all the applicable hearing aid compatibility requirements for the relevant reporting period, then check the box labelled “not in full compliance” (see **Figure 9**).
  - By checking this box, the Service Provider represents and warrants, and the person certifying is declaring under penalty of perjury that the certification is truthful and accurate. The Service Provider also acknowledges that false statements and misrepresentations to the Commission are punishable and may subject it to enforcement action (see **Figure 9**).
  - After checking the “not in full compliance” box, you must click on the “Attachments” button to submit an attachment explaining which wireless hearing aid compatibility requirements the Service Provider was not in full compliance with, and when the non-compliance began and (if applicable) ended with respect to each requirement (see **Figure 9**).
  - Once you click on the “Attachments” button, you will be transferred to the Attachment Utility page. On that page, select “Other” from the dropdown menu in the “Type” box and then click on the “Choose File” button right below the “Type” box to select the file to be attached (see **Figure 10**).
  - After submitting the attachment on the Attachment Utility page, click on the “RETURN TO APPLICATION” button to go back to the filing page (see **Figure 11**).
  - Next, you should provide the percentage of hearing-aid compatible handsets the Service Provider made available in the calendar year covered by the certification (see **Figure 9**). You can derive this percentage by determining the number of hearing aid-compatible handsets offered across all air interfaces during the year divided by the total number of handsets offered during the year.
  - Next, you must provide the publicly accessible web site address of page(s) containing the hearing aid compatibility information required by the Commission’s hearing aid compatibility rules (see **Figure 9**). A *de minimis* Service Provider is not required to provide this information but may provide this information if it wishes to inform the Commission and the public of the web site address where the applicable information can be found.
  - Lastly, you must provide the “Party Authorized To Sign” information (see **Figure 9**). You must provide the party’s first name, middle initial, last name, address, phone, email, title, and the date.

- After completing this information, click on the “Submit Filing” button on the bottom of the page.

## V. SUBMITTING, UPDATING AND PRINTING FILED FCC FORM 855 CERTIFICATIONS

After completing the certification section, you must then submit the Service Provider’s certification by selecting the “Submit Filing” button at the bottom of the Certification screen (see **Figure 8**). The system will then provide you with a Filing Confirmation Number. **Please write down this confirmation number for your future reference** (see **Figure 12**). You must **submit** your certification on or before the filing deadline. Failure to submit your certification in a timely manner may trigger FCC enforcement action.

**Saving without Submitting Your Certification:** You can stop at any time while completing the certification by selecting the “Quit Application” button at the top-right corner of the screen. Whenever you select “Quit Application,” the pending certification will be saved and put into the “Saved” category (see **Figure 4**). A “Saved” certification is not considered to be a “Hearing Aid Compatibility Certification.” You must remember to **submit** the certification on or before the filing deadline. To submit a saved certification, you must update the certification and submit it.

If you are accidentally timed out by the system, the pending certification will be placed in the “Saved” category. You will need to re-log into the system and update the pending certification (see below on updating a saved certification).

**Updating Your Certification:** You can update your saved or submitted certification at any time before the filing deadline. However, you **cannot** update your certification once the deadline has passed. To update your certification, you need to access the electronic Form 855 and go to the “Saved” category if you have a saved certification or the “HAC Submitted” category if you have a submitted certification (see **Figure 4**). After clicking on the appropriate link to your certification (either “*Not Assigned*” or a File No.), select “Continue” or “Update” to update your saved or submitted certification (see **Figure 13** or **Figure 14**). The system will take you directly to the Company Information screen (see **Figure 5**). From there, you can update your certification. After completing your update, you must submit your certification again in order for it to be considered “HAC Submitted.” A submitted certification that has been opened for updating but not re-submitted will be placed in the “Saved” category and not the “HAC Submitted” category.

FCC Form 855 Certifications always have a purpose code of “HA.” Knowing this will help you find your Certification.

**Printing Your Certification:** When you are on the Filing Confirmation screen, you can view your certification by clicking the “Print Certification” button ( ) at the top of the screen (see **Figure 12** ). The system will generate a PDF file that contains all the information you have entered into your certification as well as the FRN you used for filing the certification.

## VI. FCC NOTICE REQUIRED BY THE PAPERWORK REDUCTION ACT OF 1995

We have estimated that each response to this collection of information will take, on average, a half (0.5) hour. Our estimate includes the time to read the instructions, look through existing records, gather and maintain the required data, enter the data in the on-line template, and submit it electronically. If you have any comments on this estimate, or how we can improve the

collection and reduce the burden it causes you, please write the Federal Communications Commission, AMD-PERM, Washington, D.C. 20554, Paperwork Reduction Project (3060-0999). We also will accept your comments via the Internet if you send them to [PRA@fcc.gov](mailto:PRA@fcc.gov). DO NOT SEND COMPLETED FCC FORM 855 CERTIFICATION TO THIS ADDRESS.

Remember – You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid Office of Management and Budget (OMB) control number. This collection has been assigned an OMB control number of 3060-0999.

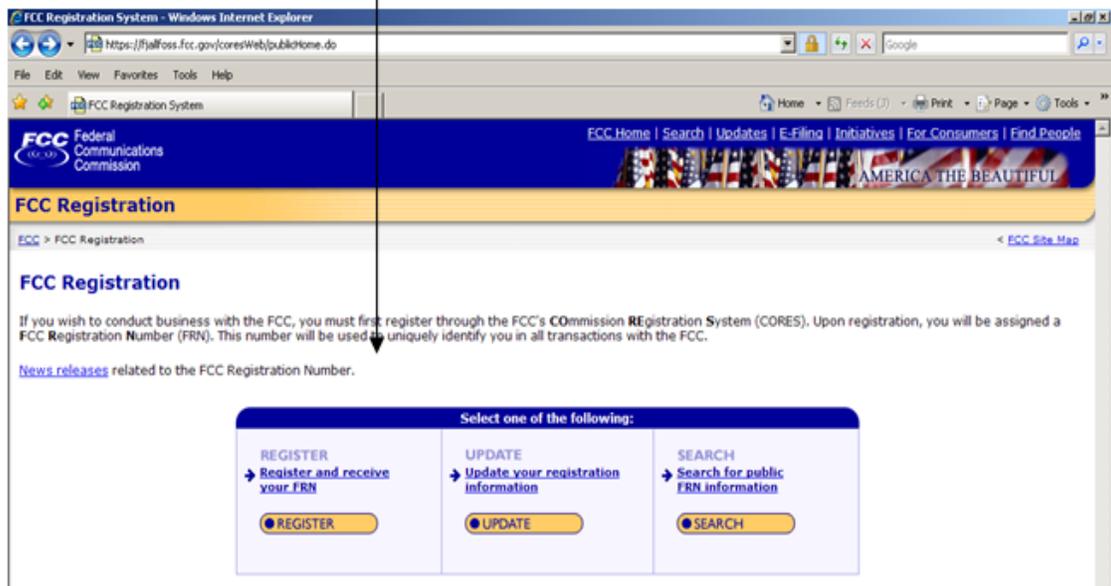
Service Providers failing to file FCC Form 855 certifications in a timely fashion may be subject to penalties under the Communications Act, including sections 502 and 503(b).

**THE FOREGOING NOTICE IS REQUIRED BY THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.**

## APPENDIX

**Figure 1 Register and Receive an FCC Registration Number**

Obtain a new FCC Registration Number (FRN) for the purpose of filing Hearing Aid Compatibility annual certifications for each reporting entity. The same FRN can be used again to file future certifications for the entity. Each certifying entity should use its own FRN.



The screenshot shows a web browser window titled "FCC Registration System - Windows Internet Explorer" with the URL "https://fjallfoss.fcc.gov/coresWeb/publicHome.do". The page header includes the FCC logo and navigation links. The main content area is titled "FCC Registration" and contains a paragraph explaining the registration process. Below the text is a "Select one of the following:" section with three options: "REGISTER", "UPDATE", and "SEARCH". The "REGISTER" option is selected, and a vertical arrow points from the text above to the "REGISTER" button.

Select one of the following:		
REGISTER → Register and receive your FRN <input checked="" type="radio"/> REGISTER	UPDATE → Update your registration information <input type="radio"/> UPDATE	SEARCH → Search for public FRN information <input type="radio"/> SEARCH

Figure 2 Login Page

The screenshot shows the FCC License Manager login page. At the top left is the FCC logo and the text 'Federal Communications Commission'. The page title is 'License Manager' and the breadcrumb trail is 'FCC > Wireless > Licensing > Online Systems > License Manager'. A 'Help' link is in the top right. The main heading is 'Log In'. Below it is a paragraph explaining the login process. There are two input fields: 'FCC Registration Number' and 'Password', with a 'SUBMIT' button below the password field. To the right is a box titled 'About the FCC Registration Number (FRN)' containing text about the FRN and a link to 'Public Notice DA 01-2452'. Below the input fields are four links: 'Forgot your password? Contact Tech Support', 'Need an FRN? Register with the FCC', 'Not sure if you have an FRN? Check your licenses', and 'Are you a certified Land Mobile frequency coordinator? Log in using your coordinator login and password'. At the bottom left is the FCC address. At the bottom right are links for 'Help | Tech Support' and contact information: 'Phone: 1-877-480-3201', 'TTY: 1-717-338-2824', and 'Submit Help Request'. Two arrows point from the text 'Enter Your FRN and Password' to the FRN and Password input fields. Another arrow points from the text 'Click Here if You Need a FRN' to the 'Need an FRN? Register with the FCC' link.

**Enter Your FRN and Password**

**Click Here if You Need a FRN**

Figure 3 License Manager Page

The screenshot shows the FCC License Manager interface. At the top left is the FCC logo and the text 'Federal Communications Commission'. The page title is 'License Manager' with a breadcrumb trail: 'FCC > Wireless > Licensing > Online Systems > License Manager'. Below the title, it says 'Logged In: 0007318157 (Log Out)'. On the left is a sidebar with a yellow background containing several menu items: 'Apply for a New License', 'Associate Licenses With Your FRN', 'My Licenses', 'My Applications', 'My Reports', 'My Leases', and 'My Ownership Disclosure Information'. An arrow points from the text 'Click My Reports' to the 'My Reports' menu item. The main content area is titled 'My Licenses' and includes a 'Help' link. The text states: 'You currently have no licenses associated with your FRN. In order to utilize the License Manager with this FRN, you must first either (1) [associate your FRN with existing licenses](#) or (2) [apply for a new license](#).' Below this are three sections: 'Don't See Your Licenses Here?', 'Re-associate Your Licenses With Another FRN', and 'Disassociate Your Licenses From This FRN', each with explanatory text and links. At the bottom left is a 'Find My Licenses' section with a 'Call Sign:' input field and a 'GO' button. The footer contains FCC contact information and support links.

**Figure 4 My Applications Page -- Summary**

[FCC](#) Federal Communications Commission  
 License Manager  
 FCC > Wireless > Licensing > Online Systems > License Manager  
 Logged In: 0016112906 (Log Out)

**My Applications**

Change your paper authorization preferences [here](#), or download your official electronic authorizations [now](#).

Category	Item	Description
Saved	<a href="#">Saved</a>	Partially entered by the applicant but has not been completed or submitted.
	<a href="#">HAC Submitted</a>	Submitted by the applicant and can be updated (current date is before the filing period deadline).

\* You can use the [ULS Application Search](#) to find applications completed and otherwise disposed of more than 31 days ago. Completed Hearing Aid Compatibility Reports will continue to be available after the filing period has closed.

**My Applications**  
 Transfers  
 Only for Transferees  
 Assignments  
 Only for Assignees  
 Leases  
 Only for Lessees, and Transferees  
 Create or Submit a Pack  
 Only for Microwave Licensees

**My Reports**  
 File Hearing Aid Compatibility Status Reports (655) or Certifications (855)

File Light Touch Leasing Certification  
 My Leases  
 My Ownership Disclosure Information  
 My Unlicensed LPAD Registrations (including wireless microphones)

**Figure 5 Company Information Page 1**

**Reporting Period and Filing Deadline**

**Quit Application (certification will be saved but not submitted)**

**Reporting Period and Filing Deadline**

**Quit Application (certification will be saved but not submitted)**

**Returning filers can copy information filed last time**

**Indicating that you are in the Company Information section**

**Reporting Period and Filing Deadline**

**Quit Application (certification will be saved but not submitted)**

**Returning filers can copy information filed last time**

**Indicating that you are in the Company Information section**

Figure 6 Company Information Page 2

FCC Federal Communications Commission License Manager  
FCC > Wireless > Licensing > Online System

Information icon for handset definition

Logged In: 0016112906 (Log Out)

**Hearing Aid Compatibility Status Certification** Approved by OMB 3060-0999

Reporting Period: July 1, 2018 - June 24, 2019  
Filing Deadline: July 24, 2019

Paperwork Reduction Act Burden Statement Quit Application

**Company Information**

You have selected to file Hearing Aid Compatibility Status Certification (FCC Form 855) for the Reporting Period July 1, 2018 - June 24, 2019. You must complete Company Information section, and then certify the information you have provided before submitting your filing. All fields are required, unless otherwise noted.

**DE MINIMIS EXCEPTION**

Did you offer any handsets to subscribers in the United States during the reporting period?

Yes  
 No

Have you been offering handsets in the United States for at least three years prior to the end of the reporting period?

Yes  
 No

Date that you began offering handsets in the United States (month/year)

(mm/yy)

Are you a small entity?

Yes  
 No

Were you a small entity at any time during the three years prior to the end of the reporting period?

Yes  
 No

Date that you ceased to be a small entity (month/year)

(mm/yy)

STEPS

- Company Information
- Certification

This date box will appear if "No" is clicked above

This question will appear if "No" is clicked above

This date box will appear if "Yes" is clicked above

## Figure 7 Company Information Page 3

**COMPANY INFORMATION**

If you are a non-US manufacturer, please use your US office address for filing purpose. If you do not have a US office address, please use your agent's address.

Company Name:

Provide the brand names under which you are offering digital commercial mobile radio services. [i](#)

Brand Name(s) included  
(enter at least one):  (required)

---

PO Box:  (optional)

Street Address:  (optional when specifying a PO Box)

City:

State:

Zip Code:

---

Contact Name:

Contact Phone:

Contact Fax:  (optional)

Contact Email:

**FILING AGENT**

Is this report being filed by an agent on behalf of a service provider?

No

Yes

[Continue >>](#)

**Figure 8 Certification Page A**  
(for Service Providers in Full Compliance)

FCC > Wireless > Licensing > Online Systems > License Manager

Logged In: 0016112906 (Log Out)

### Hearing Aid Compatibility Status Certification

Reporting Period: July 1, 2018 - June 24, 2019  
Filing Deadline: July 24, 2019

[Attachments](#)   [Print Certification](#)   [Paperwork Reduction Act Burden Statement](#)   [Quit Application](#)

---

**Certification**

I am a knowledgeable executive of ABCD Corp regarding compliance with the Federal Communications Commission's wireless hearing aid compatibility requirements at a wireless service provider covered by those requirements.

I certify that the provider was (choose one)

(in full compliance)   ← **Compliant Service Providers**  
 (not in full compliance)

at all times during the applicable time period with the commission's wireless hearing aid compatibility deployment benchmarks and all other relevant wireless hearing aid compatibility requirements.

The company represents and warrants, and I certify by this declaration under penalty of perjury pursuant to 47 CFR § 1.16 that the above certification is consistent with 47 CFR § 1.17, which requires truthful and accurate statements to the Commission. The company also acknowledges that false statements and misrepresentations to the Commission are punishable under Title 18 of the U.S. Code and may subject it to enforcement action pursuant to Sections 501 and 503 of the Act.

YOU MAY, BUT ARE NOT REQUIRED TO upload an attachment that provides additional information about your compliance or your entries on the form.

[Attachments](#)   ← **Attachment Button**  
In the Attachment Utility, select Type as "Other" before returning to the application.

Percentage of hearing-aid compatible handsets the service provider made available in the calendar year covered by this certification.

%

Web site address (if applicable) of page(s) containing hearing aid compatibility information required by Section 20.19(h)  
If a web address contains any of these symbols: % + = ~ \* please place the web address in a document and use the Attachment Utility to submit it with this form.

**STEPS**

- ✔ Company Information
- Certification

---

**PARTY AUTHORIZED TO SIGN**

First Name:

Middle Initial:  (optional)

Last Name:

Address:

Phone:

Email:

Title:

Date: 07/23/2019 10:12 AM

WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR ANY ATTACHMENTS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. Code, Title 18, Section 1001) AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. Code, Title 47, Section 312(a)(1)), AND/OR FORFEITURE (U.S. Code, Title 47, Section 503).

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**Figure 10 Attachment Utility Page**

The screenshot displays the FCC Universal Licensing System (ULS) interface. At the top, the FCC logo and 'Federal Communications Commission' are visible on the left, and 'FCC Home | Search | ULS' on the right. Below this is a yellow banner for the 'Universal Licensing System'. The breadcrumb trail reads 'FCC > WTB > ULS > License Manager'. The main heading is 'License Manager'. The 'Add Attachment' section contains a 'Type' dropdown menu with 'Other' selected, a 'File' field with a 'Choose File' button and 'No file chosen' text, and a 'Description' text input field. Below the form are buttons for 'RETURN TO APPLICATION', 'ADD ATTACHMENT', and 'RESET'. A note states: '\* ULS accepts a variety of file types as attachments. Refer to the ULS Help for a list of specific file types accepted. An attachment may not be greater than 1 GB.' The 'Current Attachments' section shows a 'REFRESH' button and the text 'None'. Two annotations with arrows are present: 'Select "Other"' pointing to the dropdown menu, and 'Choose File' pointing to the 'Choose File' button.

**Figure 11 Return to Filing Page**

**Attachment file uploaded**  
The attachment file Certification Attachment Test.docx was successfully uploaded.

**Add Attachment**

Type

File\*  No file chosen

Description

\*ULS accepts a variety of file types as attachments. Refer to the ULS Help for a list of specific file types accepted. An attachment may not be greater than 1 GB.

**Current Attachments**

Type	Description	Date Uploaded
<input type="checkbox"/> Other	This is a test attachment	07/22/2019

**Return to the Filing Page**

**Add Another Attachment**

**Figure 12 Confirmation Page**

The screenshot displays the FCC License Manager interface. At the top left is the FCC logo and the text 'Federal Communications Commission'. The main header is 'License Manager' in a yellow bar. Below the header, the breadcrumb trail reads 'FCC > Wireless > Licensing > Online Systems > License Manager'. The user is logged in as '0016112906' with a '(Log Out)' link. The reporting period is 'July 1, 2018 - June 24, 2019' and the filing deadline is 'July 24, 2019'. A 'Print Certification' button is located below the reporting period. The 'Filing Confirmation' section contains a 'FILING RECEIVED' message: 'Thank you for your submission. Your filing has been received. Filing Confirmation Number: 0002935753'. A 'Confirmation Number' label with an arrow points to this number. At the bottom, there are links for 'Help | Tech Support' and contact information for the FCC: 'Federal Communications Commission, 445 12th Street SW, Washington, DC 20554'. Contact numbers are 'Phone: 1-877-480-3201' and 'TTY: 1-717-338-2824', with a 'Submit Help Request' link.

**Figure 13 My Applications Page -- Saved Certification**

The screenshot shows the FCC License Manager interface. At the top, it says "License Manager" and "FCC > Wireless > Licensing > Online Systems > License Manager". The user is logged in as 0016112906. The main heading is "My Applications Application 0002935753 At A Glance".

Annotations on the page include:

- "Saved" Status (but not submitted) pointing to the "Status" field in the application details table.
- "Continue to file the certification" pointing to the "Continue" button in the "Work on this" sidebar.
- "Purpose Code will be 'HA' (for Hearing Aid Compatibility certification)" pointing to the "Purpose" field in the application details table.

Application Details Table:

File Number	0002935753	Status	Saved
Call Sign/Lease ID		Purpose	HA
<b>Applicant Name &amp; Address</b>			
ABCD Corp 123 adf rockville, MD 20850			
<b>Dates</b>			
Saved		07/23/2019	

Work on this Application sidebar:

- Continue
- Delete

Message: This report is in a "Saved" status. You must complete and submit the report before the filing window closes. Saved HAC Reports will **not** be removed from the system after 30 days.

**Figure 14 My Applications Page -- Submitted Certification**

The screenshot displays the FCC License Manager interface. The main heading is "My Applications Application 0002935753 At A Glance". A green banner at the top contains a message: "Change your paper authorization preferences here, or download your official electronic authorizations now." Below this is a yellow warning banner: "This report is in a 'Submitted' status. If you continue working on this submitted report, ULS will return it to a 'Saved' status. You must resubmit the report by clicking on the 'Submit Filing' button on the Hearing Aid Compatibility Status Report Certification screen before the filing window closes." The application details are shown in a table-like format:

<b>File Number</b>	0002935753	<b>Status</b>	HAC Submitted
<b>Call Sign/Lease ID</b>		<b>Purpose</b>	HA
<b>Applicant Name &amp; Address</b>			
ABCD Corp 123 adf rockville, MD 20850			
<b>Dates</b>			
Received	07/23/2019		

Annotations on the page include:

- "Submitted Status" pointing to the "HAC Submitted" status.
- "Update the Certification" pointing to the "Update" button in the "Work on this Application" menu.
- "Delete the Certification" pointing to the "Delete" button in the "Work on this Application" menu.
- "Confirmation Number" pointing to the "File Number" field.
- "Purpose Code will be 'HA' (for Hearing Aid Compatibility certification)" pointing to the "Purpose" field.

On the left sidebar, there are navigation links for "Apply for a New License", "700 MHz Reicensing", "Set Paper Authorization Preferences", "Download Electronic Authorizations", "Associate Licenses With Your FRN", "My Licenses", "My Applications", "Transfers", "Assignments", "Leases", "Create or Submit a Pack", "File, Edit, Touch, Learning Certification", "My Leases", "My Ownership Disclosure Information", and "My Unlicensed LPAD Registrations (including wireless microphones)". At the bottom left, there is a "Find My Applications" section with a "File Number:" input field and a "GO" button.