

MEMORANDUM OF AGREEMENT

between

The United States Government

The Federal Communications Commission

and

American Radio Relay League (ARRL)

1. Part 97 of the Commission's Rules provides for volunteer-examiner coordinators to coordinate the efforts of volunteer examiners in preparing and administering examinations for amateur radio operator licenses. The volunteer examiner coordinator (VEC) must be organized at least partially for the purpose of furthering amateur radio; must be at least regional in scope; must be capable of being a VEC in one or more regions; and must coordinate all amateur radio operator examination elements for all amateur radio operator license classes, except the Novice Class. A VEC must not accept any compensation from any source for its services as a VEC, except allowed reimbursement for out-of-pocket expenditures. A VEC must assure that for any examination every qualified candidate is registered without regard to race, sex, religion, national origin or membership (or lack thereof) in any amateur radio organization. An entity engaged in manufacturing or distributing equipment used in connection with amateur radio transmissions, or engaged in preparing or distributing any publication used in preparing to obtain an amateur operator license, may be a VEC only if it is shown that measures have been taken to preclude any possible conflict of interest.

2. A VEC must coordinate the dates and times of examinations and make the notifications regarding examination opportunities that are required by Section 97.513 of the Commission's Rules. A VEC must recruit and accredit qualified volunteer examiners from a broad representation of amateur radio operators on a non-discriminatory basis. A VEC must use examination procedures that conform to the requirements of Section 97.519 of the Commission's Rules. A VEC must assemble, print and distribute to volunteer examiners testing materials and written tests designed by the Commission. A VEC must evaluate the examination questions and, annually, bring to the Commission's attention those questions which need to be revised or replaced, as follows: Element 2, July 1; Element 3, October 1; Element 4A, January 1; and Element 4B, April 1. A VEC must establish a unique identifier code for each testing session. A VEC must provide the Commission with the name, address and telephone number (during normal working hours) of its contact person.

3. American Radio Relay League (ARRL) has read the foregoing and agrees to comply with the terms set forth above and with other applicable provisions of Part 97 of the Commission's Rules.

4. The Commission finds American Radio Relay League (ARRL) qualified to assume the duties and responsibilities of a VEC in Region(s) 1 thru 13 and hereby designates it a VEC for that/those Region(s).

5. This Memorandum of Agreement may be cancelled by either party hereto by giving written notification to the other party of its intention to cancel by Certified Mail -- Return Receipt Requested. Cancellation may not become effective until thirty days after receipt of the notification by the other party.

6. In accordance with the foregoing, the parties have executed this agreement as of the dates written below.

FEDERAL COMMUNICATIONS COMMISSION

By: Edward G. Minkes  
Managing Director  
Washington, D.C. 20554

Date: July 19, 1984

ARRL, Inc.  
By: Jay E. Price

Date: July 21, 1984