ACP Outreach Grant Program

Overview Guide
Notice of Funding Opportunity Release
Affordable Connectivity Program Overview
What is the Affordable Connectivity Program?

- An FCC program administered by USAC with oversight from the Commission
- Established by the Infrastructure Investment and Jobs Act
- A benefit program that helps ensure that qualifying low-income households can afford the broadband they need for work, school, healthcare, and more
- Eligible households can receive:
  - Up to $30/month discount for broadband service and associated equipment rentals;
  - Up to $75/month discount for households on Tribal lands;
  - A one-time discount for $100 for a laptop, desktop, or tablet purchased through a participating provider; and
  - Participating consumers must pay a copay of more than $10 but less than $50 toward the purchase of the device.
A Household is Eligible for the ACP if:

Household income is at or below 200% of the Federal Poverty Guidelines, or

If a member of the household meets at least one of the criteria below:

- Participates in certain assistance programs, such as SNAP, Medicaid, Federal Housing Assistance (Housing Choice Voucher Program (Section 8 Vouchers; Project-Based Rental Assistance (PBRA)/202/811; Public Housing; Affordable Housing Programs for American Indians, Alaska Natives, or Native Hawaiians), SSI, WIC, or Lifeline;
- Participates in Tribal specific programs, such as Bureau of Indian Affairs General Assistance, Tribal TANF, or Food Distribution Program on Indian Reservations;
- Participates in the National School Lunch Program or the School Breakfast Program (including the Community Eligibility Provision);
- Received a Pell Grant in the current award year;
- Receives Veterans Pension or Survivors Benefit; or
- Meets the eligibility criteria for a participating provider’s existing low-income program.
Two Steps to Enroll in the ACP

1. Go to AffordableConnectivity.gov to apply, or print out a mail-in application; and

2. Contact your preferred participating provider to select a plan and have the discount applied to your bill.

Some providers may have an alternative application that they will ask you to complete.

Eligible households must **both apply for the program and contact a participating provider to select a service plan.**
ACP Outreach Grant Program Overview
What is the ACP Outreach Grant Program?

Purpose:

▪ Seeks to enlist partners around the country to help inform ACP-eligible households about the program in their local communities; and

▪ To provide those partners with the funding and resources needed to increase participation among those Americans most in need of affordable connectivity

Program Administrator:

▪ The FCC’s Consumer and Governmental Affairs Bureau (CGB)

Program Authority:

▪ Final regulations for the ACP Outreach Grant Program were published September 6, 2022 at 87 FR 54311

Type of Grant:

▪ Discretionary
ACP Outreach Grant Program Sub-Programs

<table>
<thead>
<tr>
<th>FY23 ACP Outreach Grant Program</th>
<th>Program Overview</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Competitive Outreach Program (NCOP)</td>
<td>NCOP funds outreach activities to increase awareness of and encourage participation in the ACP for eligible low-income households.</td>
</tr>
<tr>
<td>Tribal Competitive Outreach Program (TCOP)</td>
<td>TCOP funds outreach activities to increase awareness of and encourage participation in the ACP for households on tribal lands.</td>
</tr>
</tbody>
</table>

For FY 2023, TCOP recipients must solely focus on ACP outreach activities to persons who live on qualifying Tribal lands

- Defined in Section 54.1800(s) of the ACP rules
- Map of qualifying Tribal lands available at fcc_tribal_lands_map.pdf (affordableconnectivity.gov)
Program Goal and Objectives

**Program Goal:** Facilitate the promotion of the ACP; increase awareness of and participation in the ACP among eligible households

**Program Objectives:**

- Expand and support diverse and impactful outreach efforts nationwide;
- Strengthen outreach partners nationwide by empowering them to mobilize people and organizations to help raise awareness about the ACP to eligible households; and
- Increase ACP enrollment as a result of ACP Outreach Grant Program funded activities
## Program Performance Measures

### Awareness Measures

- # of outreach activities/events implemented by outreach type
  - Amount of funding spent on outreach activity by type
  - Amount of personnel and/or volunteer hours spent on outreach activities by type

- # of individuals reached by outreach type to increase ACP awareness
  - For in-person engagements, # of eligible households that learned about the ACP for the first time

### Enrollment Measures

- # and type of in-person enrollment assistance events held
  - # of individuals that participated in the in-person events
  - # of eligible households enrolled with a provider during the event
  - # of new, eligible households enrolled in the ACP who
    1) Lacked access to home and mobile broadband internet; or
    2) Lacked access to home broadband internet
For FY 2023, the FCC has prioritized the following evaluation factors for the application review process:

- If the applicant intends to target underserved low-income households or individuals that are not currently on a low-income broadband plan or that do not have broadband service

- If the applicant intends to target outreach in communities that have low ACP participation rates, to include those that plan to target especially hard to reach populations

- Whether the state or territory entered or has committed to enter into a Computer Matching Agreement with the Universal Service Administrative Company (USAC) for purposes of verifying the eligibility of low-income consumers for the ACP

- Experience with, and past success in, conducting outreach regarding government programs and resources, particularly providing resources and directing services and education to people of color, persons with disabilities, persons who live in rural or Tribal areas, and others who are or have been historically underserved, marginalized, or adversely affected by persistent poverty or inequality

- Existing, trusted relationships with the communities that grant applicants expect to target (e.g., as “trusted messengers”), or the ability to readily establish those relationships

- Familiarity with the ACP and experience with or knowledge of bridging digital disparities and connectivity issues

- Experience with or capability of providing multilingual outreach, including American Sign Language

- Whether an applicant proposes a cost-share or cost match. Note: This information will be used as a tie breaker during the funding determination process
For FY 2023, the following diverse range of governmental and non-governmental organizations are eligible to apply for the ACP Outreach Grant Program:

- State governments and subdivisions to include DC and PR
- U.S. Territory governments and subdivisions
- Local governments and subdivisions
- Tribal governments and subdivisions, and tribal organizations
- Public housing agencies
- Tribal designated housing entities
- Social service providers
- Education organizations, such as schools and other institutions of higher education
- Workforce development training organizations
- Non-profit organizations (not required to have 501(c)(3) status)
- Community-based organizations
- Community anchor institutions
- Public service organizations
- Consortia of entities listed above
Ineligible Entities

The following entities are **not eligible** to participate in the ACP Outreach Grant Program or receive grant awards, either as grantees, pass-through entities, or subrecipients:

- Broadband providers and their subsidiaries, affiliates, representatives, contractors, and agents
- Broadband industry groups and trade associations that represent broadband providers
- Debarred, suspended, or excluded from or ineligible to receive federal assistance programs/activities
- 501(c)(4) non-profit organizations that engage in lobbying activities
- Organizations that are indebted to the U.S. and have judgment liens filed against them

**Note:** For municipal broadband providers, the exclusion of broadband providers and their affiliates, subsidiaries, or representatives from eligibility does NOT extend to separate arms of the municipality that do not maintain, manage, or operate the municipal broadband network.
Funding Information

Available Funding: Up to $70 million

- Up to $60 million for the National Competitive Outreach Program (NCOP)
  - $27 million minimum allocation for all States, DC, and PR ($500k) and U.S. Territories ($250k)
- A minimum of $10 million for the Tribal Competitive Outreach Program (TCOP)

Recommended Min. and Max. Request Amounts:

- Funding Minimum (Floor): $50,000
- Funding Maximum (Ceiling): $1 million*

Period of Performance: 24 Months

- Start Date: March 2023
- End Date: March 2025

*Applicants that submit a funding request closer to the recommended funding ceiling will need to demonstrate a multi-state, regional, and/or national ACP outreach implementation strategy
Funding Restrictions

The FCC has adopted the following funding restrictions for the ACP Outreach Grant Program:

- Neutrality of grant-funded outreach activities
- Transferring funds between ACP grant programs (NCOP, TCOP)

In addition, below are a list of program prohibitions

- Supplanting/replacing other outreach funding
- Accepting in-kind contributions from any broadband provider for grant-funded outreach
- Charging fees to eligible households or profiting from grant-funded outreach activity above the actual cost
- Providing commission or compensation to individuals linked to ACP application or enrollment
- Providing remote enrollment assistance
- Lobbying
Allowable and Unallowable Costs

Allowable Cost
- Costs funded through the ACP Outreach Grant Program must be necessary, reasonable, and allocable to the award.

Unallowable Cost
- Unallowable costs are those that are deemed not necessary, reasonable, nor allocable to the award based on the goal and objectives of the ACP Outreach Grant Program.

Cost Sharing and Matching Requirements
- No cost sharing or matching requirements as part of the FY 2023 ACP Outreach Grant Program.
- Applicants that propose a cost share/match will have a priority consideration, in the event of a tie, in making funding allocation determination.
### Examples of Allowable Activities

<table>
<thead>
<tr>
<th>Allowable Cost Category</th>
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</thead>
<tbody>
<tr>
<td>ACP Application Assistance</td>
</tr>
<tr>
<td>Digital Campaigns</td>
</tr>
<tr>
<td>Outreach Materials</td>
</tr>
<tr>
<td>Direct Mail</td>
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<tr>
<td>ACP Service Provider Locator</td>
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<tr>
<td>Personnel</td>
</tr>
<tr>
<td>Fringe Benefits</td>
</tr>
<tr>
<td>Planning</td>
</tr>
<tr>
<td>Travel</td>
</tr>
<tr>
<td>Supplies</td>
</tr>
<tr>
<td>Project Management (Management &amp; Administrative)</td>
</tr>
<tr>
<td>Facilities Rental</td>
</tr>
<tr>
<td>Indirect Costs</td>
</tr>
<tr>
<td>Paid Media Campaigns</td>
</tr>
<tr>
<td>Consumer Research / Focus Groups</td>
</tr>
</tbody>
</table>
## Examples of Unallowable Activities

<table>
<thead>
<tr>
<th>Unallowable Cost Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-award Costs</td>
</tr>
<tr>
<td>Exercises</td>
</tr>
<tr>
<td>Equipment</td>
</tr>
<tr>
<td>Provider Branded Materials</td>
</tr>
<tr>
<td>Gifts &amp; Incentives</td>
</tr>
<tr>
<td>Membership Fees</td>
</tr>
<tr>
<td>Intangible Property</td>
</tr>
<tr>
<td>Real Property</td>
</tr>
<tr>
<td>Construction &amp; Renovation</td>
</tr>
<tr>
<td>Entertainment/Alcohol / Meals</td>
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<tr>
<td>Collective Bargaining</td>
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<tr>
<td>Fines, Penalties, Damages</td>
</tr>
<tr>
<td>Fundraising</td>
</tr>
<tr>
<td>General Government Costs</td>
</tr>
<tr>
<td>Goods &amp; Services</td>
</tr>
</tbody>
</table>
Application Submission Requirements

Standard Forms and Application

☑ SF-424 - Application for Federal Assistance
☑ SF-424A - Budget Information for Non-Construction Programs
☑ SF-LLL - Disclosure of Lobbying Activities (if applicable)
☑ Negotiated Indirect Cost Rate Agreement (if applicable)

Program-Specific Forms

☑ ACP Outreach Grant Program Application Template
The applicant is deemed an eligible entity under the ACP Outreach Grant Program, to include not being on the Suspension and Debarment list; The applicant successfully submitted all the required Standard Forms; and The applicant successfully submitted all the required program-specific forms.

Review to determine the quality of proposed projects against program objectives, activities, and costs/budget using pre-determined criteria and federal reviewer scores. Applicants will be considered for funding from highest to lowest score until available funds are exhausted.

To determine fiscal stability of an applicant using many factors including, the quality of the management systems, history of grant performance, and audit reports and findings.
Funding Determination

Funding will be awarded based on the following factors:

- Eligibility
- Merit-based review of application submissions
- Risk assessment to confirm the financial stability and overall operational capacity of the applicant

**NCOP Only:** Of the up to $60 million for NCOP, $27 million will be reserved to allow these target minimum allocations pursuant to the Second Report and Order and NOFO:

- $500,000 for each State (including DC and PR)
- $250,000 for each U.S. Territory

**NOTE:** If total NCOP funding requested from State or U.S. Territory is below target minimum allocation above, amount awarded will be based on outcome of application review and total funding requested
Once the final award decisions are made, the FCC sends a Notice of Award (NOA) to the entities selected for funding. The NOA is the official, legally binding issuance of the award.

- FCC Issues the NOA to intended recipients within 30 days of award announcement
- Intended recipients have up to 30 days to accept or reject the NOA in GrantSolutions
  - If rejected:
    - The next potential applicant will be selected based on available funding or the FCC can choose to make the funding available in future years
  - If accepted:
    - The intended recipient will accept the NOA in GrantSolutions and will be awarded the grant
- The recipient is expected to implement the project(s) proposed in the application within the terms and conditions
Post Award Reporting Requirements

The FCC will monitor all grant awards both financially and programmatically using grantees’ PPR and FFR submissions:

### Performance Progress Reports (PPR)

- Due on a quarterly basis within 30 days of the close of each quarter
- Used to assess performance progress of implemented projects. Information in the form will include:
  - Accomplishments for the quarter,
  - Challenges and mitigation strategies,
  - Intended tasks for the next quarter;
  - Technical assistance needed, if any; and
  - Progress against program performance measures

### Federal Financial Reports (FFR)

- Due on a quarterly basis within 30 days of the close of each quarter
- The PPR and FFR should be submitted at the same frequency
- The recipient or pass-through entity must also request and include relevant sub-recipient information to ensure reporting obligations are fulfilled
- Used to assess the financial progress of implemented projects. Information in the form will include (ex. Obligated and unobligated funding)

PPRs and FFRs must be submitted electronically through [https://grantsolutions.gov](https://grantsolutions.gov).
**Award Monitoring and Compliance**

The FCC may conduct enhanced monitoring through desk reviews, onsite monitoring visits, or both.

<table>
<thead>
<tr>
<th>Desk Reviews/Site Visits</th>
<th>Audits/Internal Controls</th>
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<tbody>
<tr>
<td>▪ Used to identify areas where the recipient may need technical assistance, corrective actions, or other support</td>
<td>▪ Recipients may be subject to audits from various agencies and organizations:</td>
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<tr>
<td>▪ Can be desk reviews, onsite monitoring visits, or both</td>
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<td>Desk Reviews: Verify compliance, conduct interviews to confirm adherence to approved program plans, allowable use, and inventory controls to assess the risk of noncompliance</td>
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<td>On-Site Monitoring Visits: High risk recipients or recipients preparing for an external audit may be subject to an on-site monitoring visit</td>
</tr>
</tbody>
</table>
Final Reporting Requirements

Final - Performance Progress Reporting / Federal Financial Reporting

- Due within 120 calendar days after the expiration of the period of performance, including all subrecipients or pass-through entity
- Final performance report must provide an assessment of the ACP Outreach Grant Program
- No-cost extensions to the initial period of performance will only be considered through formal, written requests electronically to the recipient’s FCC Grants Management Specialist and must contain specific and compelling justifications as to why an extension is required

Final Progress and Financial Reports must be submitted electronically through https://grantsolutions.gov.
Award Close-out

- **Administrative Closeout**: is a mechanism for the FCC to unilaterally move forward with closeout of an award using available award information in lieu of final reports from the recipient per 2 C.F.R. § 200.344(h)-(i).

- **Specific Conditions**: Failure to perform the work in accordance with the terms of the award and maintain satisfactory performance as determined by the FCC may result in the imposition of additional award conditions.

- **Non-Compliance**: Failure to comply with the terms and conditions of a Federal award as determined by the FCC may result in termination of the award in whole or in part. Any action to terminate based on noncompliance will be reported in FAPIIS the recipient’s material failure to comply with the award terms and conditions.
Award Close-out: Records Retention

- Financial records, supporting documents, and all other non-federal entity records pertinent to a federal award must be retained for a period of three years from the date of submission of the final expenditure report to the FCC.

- The record retention period may be longer than three years where an audit, litigation, or claim is not resolved, and final action is not taken until after expiration of the three-year period.

- FCC or another agency notifies the non-federal entity in writing that the retention period will be extended.
Key Dates and Times

- **Application Start Date**: November 10, 2022
- **Application Due Date**: January 9, 2023 @ 11:59 PM EST
- **Award Announcement Date**: March 2023
ACP Outreach Grant Application Package Overview
Application Submission Requirements

Standard Forms and Application

☑ SF-424 - Application for Federal Assistance
☑ SF-424A - Budget Information for Non-Construction Programs
☑ SF-LLL - Disclosure of Lobbying Activities (if applicable)
☑ Negotiated Indirect Cost Rate Agreement (if applicable)

Program-Specific Forms

☑ ACP Outreach Grant Program Application Template
Grants.gov Application Package Retrieval

How to access the ACP Outreach Grant Program Opportunity in Grants.gov.

How to access Standard Forms

How to access Application Template
Required Standard Forms

Step 1: Select “Preview” to access required Standard Forms for the ACP Outreach Grant Program.

Step 2: Select each Standard Form to download and complete the form. Mandatory Forms must be completed by all applicants. The optional form only applies to applicants who participate in lobbying activities.

All forms located here must be completed and submitted, in addition to the ACP Outreach Grant Program Application Template, in order to be considered for funding.
Application for Federal Assistance (SF-424)

**Purpose:** Provides the grant-making agency with applicant information (e.g., name, address, telephone number, type of applicant, etc.), including a list of sources of proposed funding and a description of the proposed project.
Budget Information for Non-Construction Program (SF-424A)

Purpose: Provides the budget and grant funds request for non-construction programs. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

For applicants proposing a cost-share/match, please include budget information in the “Non-Federal” column.

Equipment and Construction are not allowable under the ACP Outreach Grant Program.
### SECTION C - NON-FEDERAL RESOURCES

<table>
<thead>
<tr>
<th>Grant Program</th>
<th>Applicant</th>
<th>State</th>
<th>Other Sources</th>
<th>TOTALS</th>
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| TOTAL (sum of lines 8-11) |          |       |              |        |

### SECTION D - FORECASTED CASH NEEDS

<table>
<thead>
<tr>
<th></th>
<th>1st Quarter</th>
<th>2nd Quarter</th>
<th>3rd Quarter</th>
<th>4th Quarter</th>
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</thead>
<tbody>
<tr>
<td>Federal</td>
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<tr>
<td>Non-Federal</td>
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<td>TOTAL (sum of lines 13 and 14)</td>
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</table>

### SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

<table>
<thead>
<tr>
<th>Grant Program</th>
<th>First</th>
<th>Second</th>
<th>Third</th>
<th>Fourth</th>
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<tbody>
<tr>
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</tbody>
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| TOTAL (sum of lines 16 - 19) |       |        |       |        |

### SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:  
22. Indirect Charges:  
23. Remarks:  

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Standard Form 424A (Rev. 7-97)  
Prepared by OMB (Circular A-102)  
Page 2
Disclosure of Lobbying Activities (SF-LLL)

**Purpose:** Used by applicants to disclose lobbying activities that have been secured to influence the outcome of a Federal action

Applicants may have to complete this SF-LLL form for themselves or a sub-recipient/sub-award

Include the Federal Opportunity Number: FCC-ACOGP-23-001

Award Amount should be left blank since it’s a competitive award process
In addition to all the Standard Forms, the application template must be completed fully to be considered for funding.
Application Template – Applicant Information

Applicant Information Section: Provides basic applicant information, including sub-recipients. Information provided should match the standard forms (SF-424, SF-424A, SF-LLL)

1. Applicant Information

   The Applicant Information section includes information that will be used to determine eligibility and the funding requested for outreach activities. Information provided in this section must match the SF-424 submitted in Grants.gov, where applicable.

   1.A. Enter the applicant’s name.

   Instructions (Character Limit 100): Provide the applicant’s name here. As a reminder, only eligible entities may apply.

   1.B. Enter the applicant’s SAM.gov Unique Entity Identifier (UEI) number.

   Instructions (Character Limit 12): Provide the applicant’s UEI number.

   1.C. Select the applicant type.

   Instructions: Select the applicant type (Options: State Government, Territory Government, Tribal Government, Local Government, Public Housing Agency, Tribally Designated Housing Entity, Social Service Provider, Educational Organization, Workforce Development Training Organization, Non-Profit Organization, Community-Based Organization, Community Anchor Institution, Public Service Organization, Tribal Organization, Consortia of eligible entities, Other). If “Consortia of Eligible Entities” or “Other”, please enter the eligible entity type.

   1.D. State if the applicant will have a subrecipient(s) / pass-through entity. Note: If yes, the applicant must complete Section IV: Project Narrative – Subrecipient(s) / Pass-Through Entity and V: Project Management and Milestones – Subrecipient(s)/Pass-Through Entity.

   Instructions (Drop-down Menu): Select the correct response from the drop-down menu (i.e., Yes/No).

   1. [For Subrecipient/Pass-Through Entity Only] Provide Subrecipient(s)/pass-through entity(ies) name(s).

   Instructions (Character Limit 100): Provide the subrecipient/pass-through entity’s name here.

   2. [For Subrecipient/Pass-Through Entity Only] Provide Subrecipient(s)/pass-through entity(ies) UEI number(s).

   Instructions (Character Limit 100): Provide the subrecipient/pass-through entity’s UEI number.

   1.E. Identify the total amount of funding requested from each program, including the amount and percentage for management and administration (M&A) expenditures.

   Instructions (Fill in Table): Complete the funding table below identifying how much funding is being requested from each program, including M&A expenditures. The applicant must be eligible for the program to receive funding. Funding requested is not guaranteed as each program is competitive. NOTE: There is a five percent maximum on M&A expenditures.

<table>
<thead>
<tr>
<th>Program</th>
<th>Funding Request (Amount)</th>
<th>M&amp;A (Amount)</th>
<th>M&amp;A (Percentage)</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Competitive Outreach Program</td>
<td>$</td>
<td>$</td>
<td>%</td>
</tr>
<tr>
<td>Tribal Competitive Outreach Program</td>
<td>$</td>
<td>$</td>
<td>%</td>
</tr>
</tbody>
</table>

   Total: $ | $ | %
Project Narrative Section: Provides in-depth information on the proposed project, including the applicant’s knowledge of the program/community, and funding requested.

In the Application Template, there is a separate section for Project Narrative – Applicant; and a separate section for Project Narrative – Subrecipient(s)/Pass-through Entity(ies) to account for each entity type’s project description individually (See Section IV. Project Narrative – Subrecipient/Pass-Through Entity of the FY 2023 ACP Outreach Grant Program Application Template. If Applicant is the primary and only entity applying, Section IV will not be applicable.

Applicants must self-report, disclose, and provide an explanation regarding the ineligible entities clause.
Project Narrative Section (cont.): Provides in-depth information on the applicant’s understanding of ACP and how the proposed project will increase awareness of the ACP.

If awarded funding, project abstracts will be made available to the public.
Project Narrative Section (cont.): Provides in-depth information on the intended impact of the proposed project and its alignment to Program Objectives.
### Application Template – Project Management and Milestones

**Project Management and Milestones Section:** Outlines how the proposed project(s) will be executed within the period of performance and detailed budget information. Applicants can submit up to 3 projected outcomes and 8 milestones per outcome.

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#### III. PROJECT MANAGEMENT AND MILESTONES - APPLICANT

The Project Management and Milestones section outlines how the proposed project will be executed within the period of performance, including performance measures.

**III.A. Identify each projected outcome, subsequent milestones that will be met, and estimated timeline within the period of performance.**

*Instructions (Fill in the Table): Describe the proposed project’s projected outcomes, including key milestones that will be met and start/end dates. The applicant can enter up to 3 outcomes and up to 8 milestones, as necessary.*

<table>
<thead>
<tr>
<th>Projected Outcome</th>
<th>Milestone (By Outcome)</th>
<th>Projected Start Date</th>
<th>Projected End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sample Outcome #1</td>
<td>[Milestone for #1]</td>
<td>MM/DD/YYYY</td>
<td>MM/DD/YYYY</td>
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<tr>
<td></td>
<td>[Milestone for #2]</td>
<td>MM/DD/YYYY</td>
<td>MM/DD/YYYY</td>
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<tr>
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<td>[Milestone for #3]</td>
<td>MM/DD/YYYY</td>
<td>MM/DD/YYYY</td>
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<td>[Milestone for #4]</td>
<td>MM/DD/YYYY</td>
<td>MM/DD/YYYY</td>
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<td>[Milestone for #5]</td>
<td>MM/DD/YYYY</td>
<td>MM/DD/YYYY</td>
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<td>[Milestone for #6]</td>
<td>MM/DD/YYYY</td>
<td>MM/DD/YYYY</td>
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<td>[Milestone for #7]</td>
<td>MM/DD/YYYY</td>
<td>MM/DD/YYYY</td>
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<td>[Milestone for #8]</td>
<td>MM/DD/YYYY</td>
<td>MM/DD/YYYY</td>
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</tbody>
</table>

Applicants are not required to complete all outcome or milestone data fields. **Leaving blank data fields will not negatively impact application scores.**
Applicants should allocate proposed funds by allowable cost category and outreach activity. **Calculations should match and align to the SF-424A.**

Applicants should refer to the Budget Narrative Instructions at the beginning of the Application Template to see the information that should be included in each section’s budget narrative, including required computations.

Reminder: Calculations must be entered manually.
**Bonus - Funding Priorities Section:** Applicants can self-report if they meet the funding priorities for the ACP Outreach Grant Program and provide an explanation, where applicable.

<table>
<thead>
<tr>
<th>No.</th>
<th>Priority Area</th>
<th>Explanation (Character Limit 500)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.</td>
<td>Does the applicant have experience with, and/or past success in, conducting outreach regarding government programs and resources, particularly providing resources and directing services (such as ACP application assistance) and education to people of color, persons with disabilities, persons who live in rural or Tribal areas, and others who are or have been historically underserved, marginalized, or adversely affected by persistent poverty or inequality?</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Does the applicant have existing, trusted relationships with the communities the grant applicant expects to target (e.g., as “trusted messengers”), or the ability to readily establish those relationships, particularly relationships with people of color, persons with disabilities, persons who live in rural or Tribal areas, and others who are or have been historically underserved, marginalized, or adversely affected by persistent poverty or inequality?</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Does the applicant have experience with or capability of providing multilingual outreach, to include American Sign Language? If so, state which languages.</td>
<td></td>
</tr>
</tbody>
</table>
Acknowledgements Section: Applicants must acknowledge that they will adhere to the ACP Outreach Grant Program requirements should funding be awarded.

Reminder: All applications MUST be submitted through Grants.gov. Applicants must ensure that the last application package submitted is the final version as that is what will be retrieved by the FCC for review and funding consideration.
Applicant Resources

For Applicants/Grantees:

- NOFO
- NOFO Fact Sheet
- NOFO Frequently Asked Questions
- NOFO Webinars:
  1) Outreach Grant Program Overview
  2) How To Register Guide

Contact Information: ACPGrants@fcc.gov

Website: www.fcc.gov/acp-grants
Questions and Answers