

**CHFS 2nd Party Contract**

**For Lifeline Verification**

Issued by

**UNIVERSAL SERVICE ADMINISTRATIVE COMPANY AND THE FEDERAL COMMUNICATIONS  
COMMISSION**

And

**The Cabinet for Health and Family Services (CHFS)  
The Department for Community Based Services**

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M299-D

# COMPUTER MATCHING AGREEMENT

BETWEEN

KENTUCKY CABINET FOR HEALTH AND FAMILY SERVICES, DIVISION OF FAMILY SUPPORT

AND

UNIVERSAL SERVICE ADMINISTRATIVE COMPANY AND THE FEDERAL COMMUNICATIONS COMMISSION

## I. INTRODUCTION

This document constitutes an agreement between the Universal Service Administrative Company (USAC), the Federal Communications Commission (FCC), and the Kentucky Cabinet for Health and Family Services, Division of Family Support (CHFS) (collectively, Parties). The purpose of this section of the Agreement is to comply with the Computer Matching and Privacy Protection Act of 1988 (CMPPA), Public Law 100-503, 102 Stat. 2507 (1988), which was enacted as an amendment to the Privacy Act of 1974 (Privacy Act), 5 U.S.C. § 552a; the Federal Information Security Management Act of 2002 (FISMA), 44 U.S.C. § 3551, *et seq.*, as amended; related National Institute of Standards and Technology (NIST) guidelines, which provide the requirements that the federal Government must follow regarding use, treatment, and safeguarding of data; and Office of Management and Budget (OMB) Guidelines pertaining to privacy, information security, and computer matching. As discussed in Section II.B. below, USAC has been designated by the FCC as the permanent federal Administrator of the Universal Service Funds programs, including the Lifeline program that is the subject of this Agreement.

### A. Title of Matching Program

The title of this matching program as it will be reported by the FCC and the OMB is as follows: "Computer Matching Agreement with the Kentucky Cabinet for Health and Family Services, Division of Family Support."

### B. Matching Agencies

1. Source Agency: CHFS
2. Recipient Agencies: FCC and USAC

## II. Purpose and Legal Authorities

### A. Purpose

The results generated by this Computer Matching Agreement (CMA or Agreement) will serve as one of several data points to verify eligibility of applicants to and subscribers of the federal Universal Service Fund (USF or Fund) Lifeline program using the National Lifeline Eligibility Verifier and to further the integrity of the Lifeline program. This CMA seeks to ensure that Lifeline program applicants and subscribers are eligible to receive the Lifeline benefit in 47 C.F.R. § 54.409. The federal Lifeline regulations under 47 C.F.R. §54.400 *et seq.* provide eligibility requirements, including enrollment in the Supplemental Nutrition Assistance Program (SNAP) and Medicaid. USAC seeks to use SNAP and Medicaid data for eligibility verification purposes for the federal Lifeline program.

This will be accomplished by matching specific USAC Data with CHFS SNAP and Medicaid data. In doing so, and consistent with the terms of this Agreement, USAC shall transmit the Lifeline subscriber's personally identifiable information (USAC Data) to CHFS and CHFS shall confirm with an affirmative or negative confirmation as to whether the Lifeline subscriber is currently enrolled in SNAP or Medicaid. USAC will provide Lifeline program subscriber data, which will only include the data elements needed for the matching. CHFS will utilize SNAP and Medicaid data to provide affirmative or negative responses. USAC and CHFS will exchange data using secured file delivery system with all matching conducted internally. This process is explained in further detail in Section IV.B. of this Agreement.

CHFS and USAC agree that the information exchange shall be utilized for the purpose of verifying a qualified assistance recipient as being eligible for the federal Lifeline program, and any auditing and/or data analysis requirements under the Privacy Act, or other legal authority.

## **B. Legal Authorities**

The CMPPA establishes procedural requirements for agencies to follow when engaging in computer-matching activities.

### **1. FCC and USAC**

The FCC has designated USAC as the permanent Administrator of the federal USF support mechanisms, 47 C.F.R. §§ 54.701-717. Under the FCC's rules and the Memorandum of Understanding between the FCC and USAC (FCC MOU), USAC administers each of the USF programs consistent with Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254; Part 54 of the Code of Federal Regulations, orders, written directives, and other instructions promulgated by the FCC or its bureaus and offices and other laws as applicable. Any records USAC creates pursuant to this authority are FCC records. Because the FCC is an agency under the

Privacy Act, 5 U.S.C. § 552a(a)(1), records that are part of a “system of records,” as that term is defined at 5 U.S.C § 552a(a)(5), are subject to the Act.

USAC may collect and verify eligibility of Lifeline program subscriber data under 47 U.S.C. § 254, 47 C.F.R. Part 54, and *Lifeline and Link Up Reform and Modernization Order et al.*, Third Report and Order, Further Report and Order, and Order on Reconsideration, 31 FCC Rcd 3962 (2016) (Lifeline Reform Order). The Lifeline Reform Order requires USAC to create and operate a National Lifeline Eligibility Verifier, with the oversight and supervision of the FCC’s Wireline Competition Bureau (WCB) and the Office of the Managing Director (OMD). *Id.* at 4006, para. 126. As part of this effort, the Lifeline Reform Order directs USAC to work with both federal and state agencies to establish an efficient electronic subscriber certification process, including communications with other databases. *Id.* at 4011-2, paras. 135-7.

## **2. CHFS**

CHFS is responsible for the oversight and supervision of SNAP as authorized by the Food and Nutrition Act 2008 (PL 110-246) and KRS 194A.050 and Medicaid as authorized under Title XIX of the U.S. Social Security Act and KRS 205.520 and CHFS maintains the case records and confidential personally identifiable information (PII) of individual applicants and recipients for SNAP and Medicaid.

### **III. JUSTIFICATION AND EXPECTED RESULTS - COST BENEFIT ANALYSIS**

#### **A. Justification**

Under the Lifeline Reform Order, the FCC has directed USAC to develop and implement the National Lifeline Eligibility Verifier (National Verifier), including the National Lifeline Eligibility Database (LED). National Verifier determines eligibility for the Lifeline program, enrolls eligible individuals into the Lifeline program, and periodically re-certifies the eligibility of such individuals. CHFS administers SNAP and Medicaid, which are qualifying eligibility programs for the Lifeline program.

#### **B. Expected Results - Cost-Benefit Analysis**

Based on historical data, USAC anticipates that computer matching will verify the eligibility of Lifeline program subscribers and help prevent ineligible individuals from entering the Lifeline program. This Agreement and related processes will also reduce administrative costs for processing and provide increased protection for consumer personal information.

Approximately 10 million subscribers participate in the Lifeline program, of which approximately 220,000 subscribers qualified for Lifeline by demonstrating receipt of SNAP or Medicaid benefits provided through CHFS. At this time, subscriber eligibility

based on SNAP and Medicaid benefits provided through CHFS is verified manually by the service providers who participate in the Lifeline program. Going forward, this responsibility will be transferred to USAC as the National Verifier, and performed through an automated and streamlined process. Under the manual process, USAC estimates it costs service providers approximately \$5 per subscriber to perform enrollment and recertification functions each year. Without the automated computer matching process, the cost of this manual review would shift from the service providers to USAC and would be funded by the federal Fund.

Once the National Verifier is developed and operating at full capacity utilizing computer matching processes with CHFS and other federal and state agencies, USAC estimates that the cost to enroll and recertify will be reduced to approximately \$1 per subscriber where automated verification is enabled. This results in annual savings of approximately \$1,151,000 specifically related to the 220,000 subscribers who qualified for Lifeline by demonstrating receipt of SNAP or Medicaid benefits provided through CHFS. Given that many other subscribers likely could have used receipt of SNAP or Medicaid benefits as a qualifying criterion rather than another program, this has the potential to create annual savings across the full Lifeline population of up to approximately \$30 million per year.

#### **IV. DESCRIPTION OF THE DATA TO BE EXCHANGED**

##### **A. Systems of Records and Estimated Number of Records Involved**

###### **FCC and USAC**

The USAC records shared as part of this CMA are part Lifeline system of records that the FCC has designated as FCC/WCB-1. On August 15, 2017, the FCC published a revision to the notice of this system of records that added routine uses permitting the disclosure of data for the purpose of this Agreement. 82 Fed. Reg. 38686 (Aug. 15, 2017).

###### **Records Estimate**

The estimated number of records is subject to the number of individuals who apply and recertify eligibility for Lifeline program services. Approximately 330,000 new subscribers are vetted through the eligibility process each year. Approximately 220,000 subscribers will be recertified annually.

##### **B. Description of the Match**

The match will be based on the following list of data elements: subscriber's first name, last name, date of birth and last four digits of the Social Security Number. CHFS will match the USAC data elements to its SNAP and Medicaid data. There are two scenarios for the CHFS match process, which will be returned to USAC as a binary yes/no response. The scenarios are:

1. Positive CHFS match –CHFS finds a match in its respective system for the USAC data provided.
2. No CHFS match –CHFS finds no match in its respective system for the USAC data provided

### **C. Projected Starting and Completion Dates**

As described in greater detail in Section XVI, this Agreement will take effect thirty (30) days from the date copies of this signed Agreement are sent to both Houses of Congress or, after providing thirty (30) days advance notice to the OMB and Congress, thirty (30) days from the date the Computer Matching Notice is published in the Federal Register, whichever is later, depending on whether comments are received which would cause a contrary determination (Commencement Date). As the federal agency that directs USAC, the FCC will:

1. Transmit this Agreement to Congress;
2. Provide advance notice to OMB and the appropriate Congressional committees;
3. Publish the Computer Matching Notice in the Federal Register; and
4. Address public comments that may result from publication in the Federal Register.

## **V. NOTICE PROCEDURES**

The Privacy Act requires Agreements to specify procedures for notifying applicants/recipients at time of registration and other periodic notice as directed by the Data Integrity Board (DIB) of such Party (subject to guidance provided by the Director of OMB) to applicants for and recipients of financial assistance or payments under federal benefit programs.

As previously noted in Section IV.A. of this Agreement, FCC has published a revised system of record notice for FCC/WCB-1, the Lifeline system of records on August 15, 2017. 82 Fed. Reg. 38686 (Aug. 15, 2017). As described in section IV.C. of this Agreement, the FCC will also publish a Matching Notice in the Federal Register to publicly disclose the establishment of this program. USAC and the FCC will make a copy of this Agreement available to the public upon request and will provide a link to this Agreement on their Privacy Program Page of their respective websites.

## **VI. VERIFICATION PROCEDURES AND OPPORTUNITY TO CONTEST**

### **A. General**

The Parties acknowledge and agree that this matching program is not the sole basis through which a beneficiary's eligibility for the Lifeline program may be determined.

The Privacy Act requires that each agreement specify procedures for verifying information produced in the matching program as required by 5 U.S.C. § 552a(p). This subsection requires agencies to independently verify the information produced by a matching program and to provide the individual an opportunity to contest the agency's findings before an adverse action is taken against the individual because of the information. Subsequent amendments and regulations allow for an agency to authorize a waiver of independent verification procedures when it finds high confidence in the accuracy of the data. See OMB, Final Guidance Interpreting the Provisions of P.L. 100-503, the Computer Matching and Privacy Protection Act," 54 Fed. Reg. 25818, 25827-7 (June 19, 1989) (OMB CMPPA Guidance).

#### **B. Verification Procedures**

1. USAC will be responsible for ensuring that USAC data is current and accurate when it is provided to CHFS.
2. CHFS will be responsible for ensuring that the CHFS data is current and accurate when it is provided to USAC.
3. Authorized users may not deny, terminate, or make a final decision of any benefit to an individual or take other adverse action against such individual solely as the result of the information produced by this matching program until an officer or employee of such Party has independently verified such information.
4. This independent verification includes: (1) comparing automated data with manual files to verify applicant or subscriber identification, and (2) analyzing the confirmed information.
5. Denial of benefits will not be predicated on the result of an initial match between systems. Denial of benefits will be made upon a secondary validation made by a federal employee or designated contractor validating the benefit information in the CHFS systems.

#### **C. Notice and Opportunity to Contest**

USAC will not terminate, suspend, reduce, deny, or take other adverse action against an applicant for or subscriber to Lifeline benefits solely based on data disclosed from the CHFS records until the individual is notified in writing of the potential adverse action, and provided an opportunity to contest the planned action. "Adverse action" means any action resulting in a termination, suspension, reduction, or final denial of eligibility, payment, or benefit.

USAC agrees to provide such notices in writing, and that such notice will:

1. Inform the individual of the match findings and the opportunity to contest these findings;
2. Give the individual an opportunity to submit, within 30 days, to USAC, documentation to contest the findings and proposed actions prior to making a final determination. The time to contest begins on the date on which notice is mailed or otherwise provided to the individual to respond; and
3. Clearly state that, unless the individual responds to the notice in the required time period, USAC will conclude that the matched data is correct and will effectuate the threatened action or otherwise make the necessary adjustment to the individual's benefit or entitlement.

To enable rapid response and resolution, authorized USAC database users will be provided USAC telephone numbers to call if a dispute occurs. USAC will respond to these calls when reasonably possible, and when requested, in writing.

#### **VII. DISPOSITION AND RECORDS RETENTION OF MATCHED ITEMS**

- A. USAC will retain data it receives from CHFS under this Agreement only to the extent required for FCC auditing requirements and will then destroy all such data according to the proper records retention schedule.
- B. CHFS will retain data it receives from USAC under this Agreement only for the processing times required for the applicable federally funded benefit programs to verify data, and will then destroy all such data.
- C. An exception will apply if the information is required for evidentiary reasons, in which case, the information will be destroyed upon completion of the criminal, civil, or administrative actions and cases.
- D. Any paper-based documentation used to determine whether a record was matched in the other Party's system and any documentation prepared for, provided to, or used to determine final benefit status will be destroyed by shredding, burning or electronic erasure of the information according to proper records retention schedule. Other identifiable records that may be created by each Party during the investigation will be destroyed as soon as they have served the matching program's purpose under records retention requirements established with the National Archives and Records Administration (NARA) or under state law. Destruction will be by shredding, burning or electronic erasure.

#### **VIII. SECURITY PROCEDURES**

USAC and CHFS agree to these information security procedures:



#### **A. Administrative Safeguards**

USAC and CHFS will comply with the existing and future requirements set forth by the Privacy Act (5 U.S.C. § 552a(o)), FISMA, 44 U.S.C. §§ 3551-3559, related OMB circulars and memoranda such as Circular A-130, Managing Federal Information as a Strategic Resource (July 28, 2016), and NIST directives, including any amendments published after the effective date of this Agreement. These laws, directives, and regulations include requirements for safeguarding federal information systems and personally identifiable information used in business processes, and related reporting requirements. Specifically, FISMA requirements apply to all federal contractors, organizations, or entities that possess or use federal information, or that operate, use, or have access to federal information systems on behalf of an agency.

USAC and CHFS will restrict access to the data matched and to any data created by the match to only those authorized employees, contractors and officials who need it to perform their official duties for the uses of the data authorized in this Agreement. USAC and CHFS will also notify such authorized users of the civil and criminal sanctions for noncompliance contained in the applicable federal laws.

#### **B. Technical Safeguards**

1. USAC and CHFS will process the data matched and any data created by the match under the immediate supervision and control of authorized personnel to protect the confidentiality of the data, so unauthorized persons cannot retrieve any data by computer, remote terminal, or other means.
2. Systems personnel will have to enter personal identification numbers when accessing data on the agencies' systems. USAC and CHFS will strictly limit authorization to these electronic data areas necessary for the authorized user to perform their official duties. All data in transit will be encrypted using algorithms that meet the requirements of the Federal Information Processing Standard (FIPS) Publication 140-2.
3. Authorized system users will be identified by User ID and password, and individually tracked to safeguard against the unauthorized access and use of the system. System logs of all user actions will be saved, tracked and monitored periodically.
4. USAC will transmit data to CHFS via encrypted secure file delivery system. For each request, a response will be sent back to USAC to indicate success or failure of transmission.

#### **C. Physical Safeguards**

USAC and CHFS agree to maintain all automated matching records in a secured computer environment that includes the use of authorized access codes (passwords or public key infrastructure (PKI)) to restrict access. Those records will be maintained under conditions that restrict access to persons who need them for official duties related to the matching process. The user's supervisor will ensure that USAC or CHFS are notified when a user has departed or duties have changed so the user no longer needs access to the system, to ensure timely deletion of the user's account and password.

#### **D. On-Site Inspections**

USAC and CHFS may make on-site inspections of each other's recordkeeping and security practices, or make provisions beyond those in this Agreement to ensure adequate safeguarding of records exchanged.

### **IX. INCIDENT REPORTING AND NOTIFICATION RESPONSIBILITIES**

- A. USAC and CHFS agree to report and track incidents in accordance with the most current, final version of NIST Special Publication 800-53. Upon detection of an incident related to this interconnection, the Party experiencing the incident will promptly notify the other Party's System Security Contact(s) named below:
- USAC will promptly notify this contact at CHFS:
    - Dennis Leber, Chief Information Security Officer, 8 Millcreek Park, Frankfort, KY 40383, 502-564-0105, [dennis.leber@ky.gov](mailto:dennis.leber@ky.gov) (first contact)
    - Garr Kirby, Incident Response Manager, 11 Millcreek Park, Frankfort, KY 40383, 502-564-0105
  - CHFS will promptly notify these contacts at USAC simultaneously:
    - USAC Director of Privacy, Johnnay Schrieber, (202) 423-2604.
    - USAC Director of Information Security, Tony Buenger, (202) 423-2670.
    - And email to [incident@usac.org](mailto:incident@usac.org).
  - As soon as possible after notifying CHFS of an incident, or receiving notification of an incident from CHFS, USAC will report the incident to FCC's Network Security Operations Center (NSOC) at [NSOC@fcc.gov](mailto:NSOC@fcc.gov) or (202) 418-4011.
- B. If the Party experiencing the incident cannot speak with the other Party's System Security Contacts within one (1) hour, or if contacting the System Security Contact is not practical (e.g., outside of normal business hours), then this contact information shall be used:
- USAC Director of Information Security, Tony Buenger, (202) 423-2670 and email [incident@usac.org](mailto:incident@usac.org). Dennis Leber, Chief Information Security Officer, 8

Millcreek Park, Frankfort, KY 40383, 502-564-0105, dennis.leber@ky.gov (first contact)

- Garr Kirby, Incident Response Manager, 11 Millcreek Park, Frankfort, KY 40383, 502-564-0105 (second point of contact)

- C. If either USAC or CHFS experience a loss of PII provided under this Agreement, the Party that experienced the loss incident will also comply with the PII breach reporting and security requirements set forth by OMB M-17-12, "Preparing and Responding to a Breach of Personally Identifiable Information" (January 3, 2017).
- D. USAC and CHFS agree to notify all the Security Contact(s) named in this Agreement as soon as possible, but no later than one (1) hour, after the discovery of a breach (or suspected breach) involving PII. The Party that experienced the incident will also be responsible for following its internal established procedures, including:
- Notifying the proper organizations (e.g., United States Computer Emergency Readiness Team (US-CERT), the Information Systems Security Officers (ISSOs), and other contacts listed in this document);
  - Conducting a breach and risk analysis, and making a determination of the need for notice and/or remediation to individuals affected by the loss; and
  - Providing such notice and credit monitoring at no cost to the other Party, if the analysis conducted by the Party having experienced the loss incident indicates that individual notice and credit monitoring are appropriate.
  - USAC agrees to comply with the breach notification requirements pursuant to the Personal Information Security and Breach Investigation Procedures and Practices Act, codified at Ky. Rev. Stat. §§ 61.931, *et seq.*, in the event there is a breach or suspected breach of CHFS data as defined under state law.
- E. In the event of any incident arising from or in connection with this Agreement, each Party will be responsible only for costs and/or litigation arising from a breach of the Party's own systems; USAC is responsible only for costs and litigation associated with breaches to USAC systems and CHFS is responsible only for breaches associated with CHFS systems.

USAC shall not be liable to CHFS or to any third person for any cause of action arising from the possession, control, or use by CHFS of applicant or subscriber PII, or for any loss, claim, damage or liability, of whatever kind or nature, which may arise from or in connection with this Agreement or using applicant or subscriber PII.

CHFS shall not be liable to USAC or to any third person for any cause of action arising from the possession, control, or use by USAC of applicant or subscriber PII, or for any

loss, claim, damage or liability, of whatever kind or nature, which may arise from or in connection with this Agreement or using applicant or subscriber PII.

Nothing in this section shall be construed as a waiver of sovereign immunity. The Kentucky personal information security and breach investigation requirements discussed in this section (Kentucky Revised Statutes §§ 61.931, *et seq.*) does not apply to the FCC.

#### **X. RECORDS USAGE, DUPLICATION AND REDISCLOSURE RESTRICTIONS**

USAC and CHFS agree to these restrictions on use, duplication, and disclosure of information furnished by the other Party:

- A.** Absent additional statutory authorization, the records obtained for the administration of this matching program, and under this Agreement, will be used to match for the purposes stated under this Agreement and for no other purpose. Unless compelled to do so by law or regulation, USAC and CHFS will not use the data derivatively, or disclose the data internally or externally, without the written consent of all Parties to this Agreement. Information about “non-matching” individuals will not be used or disclosed by either Party for any purpose outside of this agreement and shall be destroyed or returned to the respective Party.
- B.** Records obtained for this matching program or created by the match will not be disclosed outside the Party except as may be essential to conduct the matching program, or as may be permissible or required by law. Each Party will obtain the permission of the other Party before making such disclosure.
- C.** Data or information exchanged will not be duplicated unless essential to the conduct of the matching program (e.g., should the original file become damaged or for back-up contingency purposes) or compelled by law or regulation. All stipulations in this Agreement will apply to any duplication.
- D.** If required to disclose these records to Congress, to a federal, state or local agency, or to a government contractor to accomplish the matching program’s purpose, each Party will obtain the written agreement of that contractor to abide by the terms of this Agreement.
- E.** USAC and CHFS will not duplicate or create a separate file comprising information regarding those individuals involved in the specific matching programs except as necessary to monitor the results of the matching program.
- F.** Each Party will keep an accounting of disclosure from an individual’s record as required by 5 U.S.C. § 552a(c) and will make the accounting available upon request by the individual or other Party.

**G.** USAC and CHFS employees, contractors, and agents who access, use, or disclose the CHFS and/or USAC data in a manner or purpose not authorized by this Agreement may be subject to civil and criminal sanctions under applicable federal statutes.

**H.** The restrictions listed above in this section do not apply to data, information and reports that USAC is required to submit to the FCC to allow the FCC to carry out its oversight duties, including but not limited to, the National Verifier Annual Report required by the *Lifeline Reform Order*, 31 FCC Rcd. at 4021, para. 160 (2016).

**XI. RECORDS ACCURACY ASSESSMENTS**

USAC and CHFS attest that the quality of the specific records to be used in this matching program is assessed to be at least 99 percent accurate.

**XII. COMPTROLLER GENERAL ACCESS**

The Parties authorize the Comptroller General of the United States (the Government Accountability Office), upon request, to have access to all USAC and CHFS records necessary to monitor or verify compliance with this matching agreement, in accordance with 5 U.S.C. § 552a(o)(1)(K). This Agreement also authorizes the Comptroller General to inspect any records used in the matching process covered by this matching agreement under 31 U.S.C. § 717 and 5 U.S.C. § 552a(b)(10).

**XIII. INSPECTOR GENERAL ACCESS**

By agreeing to this Agreement, CHFS and USAC authorize the FCC Office of Inspector General to use results from the data match conducted under this matching program for investigation, audits or evaluation matters under the Inspector General Act of 1978, as amended.

**XIV. REPORT TO CONGRESS**

When the FCC's DIB has approved this Agreement, FCC will submit copies of it to the appropriate Committees of Congress for review, as required by 5 U.S.C. § 552a(o)(2)(A)(i).

**XV. EXPENSES OF EACH PARTY**

The Parties agree and acknowledge that CHFS offers the matching service described in section IV above without charge to government agencies and other entities engaged in providing services to residents of Kentucky. Because the Lifeline program is engaged in providing access to telephone and broadband services to residents of Kentucky, CHFS is providing the matching service described in section IV above to USAC without charge.

Each Party will be responsible for all other expenses it may incur in connection with the preparation, negotiation, and execution of this Agreement and performance of the activities described in this agreement, and no party shall be liable to any other party for such expenses.

This Agreement is not a basis for the transfer of funds. To the extent that future activities conducted under this Agreement would require the obligation of funds and/or reimbursement of one or more of the Parties, a separate agreement would be executed as appropriate.

## **XVI. DURATION OF AGREEMENT**

### **A. Effective Date of the Agreement**

This Agreement shall become effective, and matching may commence, under this Agreement on the later of these dates:

- Thirty (30) days after OMB and the appropriate Congressional committees have received advance notice of the matching program described in this CMA, and a subsequent thirty (30) days after the notice has been published in the Federal Register, in accordance with 5 U.S.C. § 552a(r) and OMB Circular No. A-108, or
- Thirty (30) days after a copy of this CMA is transmitted simultaneously to the Committee on Homeland Security and Governmental Affairs of the Senate, the Committee on Oversight and Government Reform of the U.S. House of Representatives, in accordance with 5 U.S.C. § 552a(o)(2)(A)(i).

The Parties to this Agreement may assume OMB and Congressional concurrence if no comments are received within thirty (30) days of the transmittal letter of the Report of the Matching Program. The parties may assume public concurrence if no comment is received within thirty (30) days of the publication of the Notice of Matching Program. This Agreement shall remain in effect for a period not to exceed eighteen (18) months.

### **B. Renewal of the Agreement**

This Agreement may be extended for one twelve (12) month period upon mutual agreement by both Parties, if the renewal occurs within three (3) months of the expiration date of this Agreement. Renewals are subject to the requirements of the Privacy Act, including certification by the Parties to the responsible DIB (as described in Section XVI of this Agreement) that:

- The matching program will be conducted without change, and

- The matching program has been conducted in compliance with the original Agreement under 5 U.S.C. § 552a(o)(2)(D).

### **C. Termination of the Agreement**

This Agreement shall terminate when the purpose of the computer match has been accomplished, or after eighteen (18) months from the effective date of the Agreement without notice from either party (whichever comes first). This Agreement may also be terminated, nullified, or voided by either USAC or CHFS, if:

- Either Party violates the terms of this Agreement; or
- USAC or CHFS or their authorized users misuse improperly handle the data provided by the other party; or
- The Parties mutually agree to terminate this Agreement prior to its expiration after 18 months; or
- Either Party provides the other with thirty (30) days written notice.

### **XVII. DATA INTEGRITY BOARD REVIEW/APPROVAL**

The FCC's DIB will review and approve this Agreement prior to implementing this matching program. Disapproval by the DIB may be appealed under the in accordance with the procedures set out in 5 U.S.C. § 552a(u)(5). Further, the FCC's DIB will perform an annual review of this matching program. USAC agrees to notify the Chair of the FCC DIB of any changes to or termination of this Agreement.

This Agreement may be modified only by mutual consent of the Parties and approval of the FCC DIB. Any modifications must be in writing and satisfy the requirements of the Privacy Act and the requirements set forth in the OMB CMPPA Guidance.

### **XVIII. POINTS OF CONTACT**

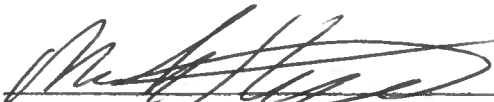
**Kentucky Cabinet for Health and Family Services, Division of Family Support**  
 Jessica Hinkle  
 Section Supervisor,  
 Kentucky Cabinet for Health and Family Services, Division of Family Support  
 275 E. Main Street, 3E-1  
 Frankfort, KY 40621  
 Tel.: 502-564-3440  
 Email: [Jessica.hinkle@ky.gov](mailto:Jessica.hinkle@ky.gov)

**USAC**  
 Michelle Garber  
 Vice President, Lifeline  
 USAC  
 700 12th Street, NW, Suite 900  
 Washington, DC 20005  
 Tel.: 202-772-5251  
 Email: [michelle.garber@usac.org](mailto:michelle.garber@usac.org)

**XIX. APPROVALS AND SIGNATURES**

**FEDERAL COMMUNICATIONS COMMISSION (FCC)**

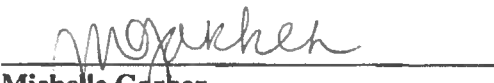
The signatories below warrant and represent that they have the competent authority to approve the model of this Computer Matching Agreement, and enter into the obligations set forth in this Agreement, on behalf of the FCC.

  
\_\_\_\_\_  
**Mark Stephens**  
Managing Director  
FCC

12/14/18  
Date

**UNIVERSAL SERVICE ADMINISTRATIVE COMPANY (USAC)**


The signatories below warrant and represent that they have the competent authority to approve the model of this Computer Matching Agreement, and enter into the obligations set forth in this Agreement, on behalf of USAC.

  
\_\_\_\_\_  
**Michelle Garber**  
Vice President, Lifeline  
USAC

12-4-18  
Date

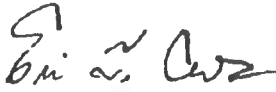
**KENTUCKY CABINET FOR HEALTH AND FAMILY SERVICES, DIVISION OF FAMILY SUPPORT (CHFS)**

The signatories below warrant and represent that they have the competent authority to approve the model of this Computer Matching Agreement, and enter into the obligations set forth in this Agreement, on behalf of CHFS.

  
\_\_\_\_\_  
**Judge Timothy Feeley**  
Deputy Secretary  
Kentucky Cabinet for Health and Family Services, Secretary's Office

8/24/18  
Date





Eric T. Clark  
Department for Community Based Services Commissioner  
Kentucky Cabinet for Health and Family Services, DCBS

8/23/2018  
Date



Kathleen Hines  
Kentucky Cabinet for Health and Family Services, Office of Legal Services

8/23/18  
Date

**FCC'S DATA INTEGRITY BOARD**

FCC's Data Integrity Board has reviewed this Computer Matching Agreement and has found it to comply with the Privacy Act of 1974, as amended by the Computer Matching Privacy and Protection Act of 1988 (Pub. L. 100-503) and the Computer and Matching and Privacy Protections Amendments of 1990 (Pub. L. 101-508), 5 U.S.C. § 552a (Privacy Act):



John Williams  
Chairperson, Data Integrity Board  
Federal Communications Commission

12/14/18  
Date