REIMBURSEMENT FUND CLAIMS PROCESS FOR MVPDS

Closing and Channel Reassignment Public Notice (CCRPN) is released

REGISTRATION

Create FCC Registration Number (FRN) Username

Create an FCC Username Account in FCC's Commission Registration System (CORES)

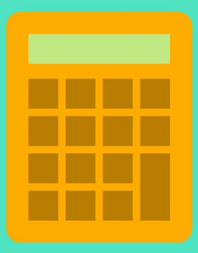
COST ESTIMATES

Submit a Cost Estimate

Use **Form 399** to submit cost estimates in LMS **no later than 90 days after CCRPN release**

Respond timely to any questions

Receive results of the FCC's review for reasonableness



BANK INFORMATION

Complete Form 1876

Download and mail Form 1876 to provide applicant bank information for direct deposit of reimbursement funds

Log into CORES to complete and certify Form 1876 online

Note: applicants will not receive reimbursement payment before they complete Form 1876

ALLOCATION

Receive initial allocation

Receive information of allocated amounts from **both an FCC PN and individual notice**

INVOICING

Submit invoices and receive payment

Submit invoices for expenses incurred using Form 399 in LMS

Start to receive reimbursement payments

ACCOUNT CLOSURE

Close out your project when completed

Submit all remaining eligible expense receipts for the final allocation of funds to be released

Submit all final documentation that contains actual cost for all eligible expenses that were previously reimbursed

There is a 3-year deadline from July 12, 2017 to turn in all invoices for payment

For comments or questions, email the FCC at reimburse@fcc.gov

For more information, visit the FCC at www.fcc.gov/incentiveauctions/reimbursement